

# Invitation for Bids (IFB)

## *Supply and Installation of Hardware for the National Land Agency*

November 15, 2019

FCG/SUP/011

1. The Planning Institute of Jamaica now invites sealed bids from eligible and qualified bidders for the Supply and Installation of Hardware for the National Land Agency as follows:

	Quantity	Final Destination	Delivery Period	Installation Period
LOT 1 - Network Switches	3	National Land Agency - 23 ½ Charles Street, Kingston	6-12 weeks	n/a
LOT 2 - Servers and a SAN	2 Servers 1 SAN	National Land Agency - 8 Ardenne Road, Kingston 10	6-12 weeks	4 weeks
LOT 3 - Wide Format and High Volume Scanners	2 Wide Format 2 High Volume	National Land Agency - 93 Hanover Street, Kingston	6-12 weeks	2 weeks

2. Bidding will be conducted in accordance with hard copy procedures.
3. The Bidding documents can be accessed at:  
<https://www.pioj.gov.jm/VacanciesTenders/TenderNotices/tabid/116/Default.aspx>
4. Bidders shall complete the Bid Confirmation Form and submit same to the address shown below, in order to confirm receipt of the bidding documents.
5. Bidders are required to demonstrate that they have the following capabilities:
- All Lots:**
- Average positive net profit position for the period from 2016 to 2018.
  - Minimum liquidity ratio of 1:1.
  - At least 3 years' experience conducting similar assignments.
- Additionally for Lot 2:**
- At least 2 qualified members of staff qualified as follows:
    - At least 3 years' experience installing and configuring servers and SAN equipment
    - CompTIA Server +, and/or MCSA - Windows Server 2012/2016 certifications
6. Bidders must possess a valid Tax Compliance Certificate and must be registered with the National Contracts Commission in order to participate<sup>1</sup>.
7. Interested eligible bidders may obtain further information from the Planning Institute of Jamaica between 8:30am to 5:00pm Mondays to Thursdays and from 8:30am to 4:00pm on Fridays from:  
 Mrs. Monique Harper-Griffiths  
 Planning Institute of Jamaica | 16 Oxford Road, Kingston 5  
 Electronic mail address: [mhgriffiths@pioj.gov.jm](mailto:mhgriffiths@pioj.gov.jm) with copy to [dwint@pioj.gov.jm](mailto:dwint@pioj.gov.jm) and [kmelliott@pioj.gov.jm](mailto:kmelliott@pioj.gov.jm)
8. Bids shall be valid for a period of 120 days after bid closing and shall be deposited in the tender box located in the Lobby of the Planning Institute of Jamaica, 16 Oxford Road, Kingston 5 on or before December 16, 2019 at 4:00pm. Late bids will be rejected.

<sup>1</sup> For foreign bidders: the foreign contractor will be required to obtain a valid Tax Compliance Certificate and a valid NCC Registration Letter before contract effectiveness.

- 
9. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 4:05pm on December 16, 2019.

**Procuring Entity's Address: 16 Oxford Road, Kingston 5, Jamaica.**

\*\*\*\*\*