

INVITATION TO QUOTE
(CONSULTING SERVICES– **INDIVIDUAL SELECTION**)

Contracting Entity: Planning Institute of Jamaica

Project Name: Foundations for Competitiveness and Growth Project

Project Loan No. : 9203-JM – Government of Jamaica Counterpart Financing

Project Activity: FCG-GOJ-CON-30 - Information Technology (IT) Project Manager for the Companies Office of Jamaica

The Government successfully engaged the World Bank to extend and expand its 6-year US\$50 million loan facility called Foundation for Competitiveness and Growth Project (FCGP) to allow it to deepen the reform initiatives that had been supported under the Project. Approval was granted for the Additional Financing of US\$10 million from the World Bank and the Government committed to provide a further US\$5 million, thus providing a total of US\$15 million to support the various government entities implementation of investment climate reforms

The consulting services (“the Services”)

The Companies Office of Jamaica (COJ) is an Executive Agency of the Government of Jamaica (GOJ) with reporting responsibility to the Ministry of Industry, Investment and Commerce. The COJ’s mission is to facilitate the ease of doing business in Jamaica by providing an efficient and transparent registration system that will promote voluntary compliance and deliver accurate information to all stakeholders.

COJ is responsible for the administration of both the Companies and the Registration of Business Names legislations, which provide the legal framework for the registration of companies and Business Names. The COJ is also responsible for the regulation of those business entities and maintains a registry of all the information provided to the COJ by them at the point of registration and during their lifetimes. The COJ is challenged to expand its project management capacity to undertake major projects to improve its operational efficiency and client care.

The purpose of this consultancy is to provide project management and technical support to COJ for the implementation of all phases of systems development and implementation for assigned projects. The IT Project Manager will plan, establish, and manage information technology projects and will serve as a liaison between the business and technical aspects of assigned projects.

The intended start date is July 2023 and the anticipated duration is ten (10) months.

The Request for Quotation can be accessed at www.gojep.gov.jm or <https://www.pioj.gov.jm/procurement/>.

The Planning Institute of Jamaica now invites eligible individuals (“Consultants”) to indicate their interest in providing the Services. A Consultant will be selected in accordance with the Public Procurement Act, 2015, the Public Procurement (Amendment) Act, 2018 and the Public Procurement Regulations, 2018. Detailed curricula vitae, in a written form, must be uploaded on or before **March 31, 2023 at 11:59pm**. Submissions will be accepted via the Electronic Government Procurement Portal (www.gojep.gov.jm). No hard copy submission will be accepted.

Further information can be obtained at the address below during office hours 8:30am to 4:00pm local time.

Planning Institute of Jamaica

Attn: Dellue Wint Dawkins - Procurement Specialist

16 Oxford Road Kingston 5, Jamaica

Tel: 876 960 9339

E-mail: dwint@pioj.gov.jm with copy to kmelliott@pioj.gov.jm and cswalker@pioj.gov.jm