



POLICY ANALYST

The Planning Institute of Jamaica (PIOJ) is seeking to identify a suitably qualified candidate to fill the position of Policy Analyst.

Pay Scale: Level 8; salary starting at \$5,198,035p.a.

Job Summary:

Under the direction of the Director, Policy Research, the incumbent will have the responsibility to conduct socio-economic research and analysis, including the analysis of poverty, inequality and vulnerability; provide technical and policy advice on various socio-economic and statistical issues; and provide inputs for project and policy development, monitoring and evaluation.

Main Responsibilities:

- Conduct research and analysis on various socio-economic issues including household consumption, poverty, inequality and deprivation
- Prepare policy research papers and chapters in areas relating to household living conditions, poverty, inequality and deprivation in the context of sustainable development
- Review and provide feedback on survey instruments, research papers and chapters ensuring relevance to policy priorities
- Coordinate, implement and manage special projects related to the social sector
- Provide socio-economic research and information services, including contribution to the production of documents, publications and policy papers.
- Provide technical advice and inputs in the preparation of social and economic policies, plans and programmes.
- Provide technical advice and participate on sectoral and national committees and working groups

Qualification and Experience Required:

- Master's Degree in Economics, Statistics, Development Studies or a related area of study with three years' related experience

Knowledge/Skills/Competencies:

- Specific knowledge of fundamentals of economics, measures of poverty, statistics, socio-economic policy issues, econometric modelling
- Proficient in planning, organising, time management and maintaining quality standards
- Excellent technical writing, public speaking and presentation skills
- Proficient in use of statistical software (e.g. STATA, SPSS, SAS, R, EViews, etc.)
- Ability to work in a team and within an environment with demanding deadlines
- Excellent communication and interpersonal skills
- Advanced quantitative and qualitative research techniques
- Excellent critical thinking, analytical and problem-solving skills

Applications should be submitted no later than **Friday, February 6, 2026** to:

The Director, Human Resources
Planning Institute of Jamaica
16 Oxford Road, Kingston 5