



REQUEST FOR EXPRESSIONS OF INTEREST
(CONSULTING SERVICES– INDIVIDUAL SELECTION)

JAMAICA: Foundations for Competitiveness and Growth Project
Loan No.:8408-JM

Assignment Title: Technical Analyst
Reference No.: FCG/CON/074

The Government of Jamaica (GoJ) has received financing from the World Bank toward the cost of the Foundations for Competitiveness and Growth Project (FCGP) and intends to apply part of the proceeds for consulting services. The Project is being implemented by the Planning Institute of Jamaica in collaboration with the Jamaica Promotions Corporation (JAMPRO) as the Lead Coordinating Agency (LCA) for Component 1 and the Development Bank of Jamaica as Lead Coordinating Agency for Components 2 and 3. FCGP aims to strengthen the enabling environment for private sector competitiveness to help Jamaica unleash its potential for productivity and growth.

FCGP is a World Bank funded Project which is proposed to be concluded on May 31, 2022. However, an expansion of the existing project is being negotiated, to implement critical Doing Business Reforms (DBR). The expected outcome of the expansion is the marked improvement in the business climate, evidenced by an improvement in the country's DBR ranking. The activities are therefore designed to boost Jamaica's investment climate, including the country's ability to secure a top 10 ranking in the DBR by implementing targeted reforms and initiatives and ensuring that the private sector is fully engaged to benefit from the initiatives implemented.

The consulting services ("the Services")

The objective of this assignment is to provide technical support to JAMPRO in the definition and design of studies, technical and analytical work to be funded under the FCGP, by collaborating with MDAs in the preparation of project charters, TORs and corresponding budgets. The activities to be undertaken include:

- i. Review with the JAMPRO Project Team and Procurement Specialist, the templates, quality standards and requirements for TORs and corresponding budgets to support consulting services under the FCGP.
- ii. Develop a template for Project Charters in collaboration with the JAMPRO Project Team and Project Execution Unit.

- iii. Collaborate with responsible MDAs and JAMPRO to prepare Project Charters for each major DRB indicator and/or thematic area (for e.g. communication).
- iv. Effectively collaborate with responsible MDAs and the Lead Coordinating Agency in defining the scope of work to be undertaken and the TORs, which will guide the consulting services required.
- v. Assess and revise existing draft TORs and make improvements based on agreed quality standards in consultation with sponsoring MDAs and the Lead Coordinating Agency.
- vi. Prepare Project Charters, TORs and detailed cost estimates, with underlying assumptions, for an agreed list of new pipeline activities in consultation with responsible MDAs and JAMPRO.
- vii. Obtain the MDAs' approval of draft TORs and cost estimates in collaboration with the Lead Coordinating Agency, for submission to Component 1's Technical Working Group.
- viii. Provide support to the MDAs in their presentation of the Project Charters, TORs and budgets to Component 1's Technical Working Group, and where applicable, Project Operations Committee and Project Steering Committee for approval.
- ix. Revise Project Charters, TORs and budgets as necessary, following comments from the Project's approving entities, including Component One's Technical Working Groups, Project Operations Committee, Project Steering Committee, the Project Executing Unit at the PIOJ and the World Bank.
- x. Submit finalized TORs and budget to the Lead Coordinating Agency.
- xi. Submit finalized Project Charters, ToRs and Budgets to the MDAs and Lead Coordinating Agency and obtain the MDAs' approval of the final Project Charters, TORs and cost estimates.

It is expected that the Consultant will be engaged for a period of 6 months.

The full Terms of Reference can be accessed at the following site:

<https://www.pioj.gov.jm/procurement/>

The Planning Institute of Jamaica now invites eligible individuals ("Consultants") to indicate their interest in providing the Services. **Interested Consultants should provide curriculum vitae with detailed information demonstrating the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:**

- a. Post graduate degree in economics, management studies, public sector management or other relevant discipline. [15]
- b. At least 5 years' experience developing project and/or programmes for Government or International Development Partners. [30]
- c. At least 5 years' experience working on development projects and development issues. [20]
- d. Demonstrated experience with facilitation experience. [15]
- e. Demonstrated experience with research & communication. [20]

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers dated January 2011, revised July 2014 ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

A Consultant will be selected in accordance with the Selection of Individual Consultants method set out in the World Bank's Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants.

Detailed curricula vitae must be delivered in a written form to the address below (NB. Due to the ongoing COVID-19 pandemic, submissions must be done via e-mail) by **September 23, 2020 at 11:45pm**. The procurement reference number should be clearly identified in the subject heading, as appropriate.

Further information can be obtained at the address below during office hours 8:30am to 4:00pm local time.

Planning Institute of Jamaica

Attn: Monique Harper Griffiths - Procurement Specialist

16 Oxford Road Kingston 5, Jamaica

Tel: 876 935 5082

Fax: 876 906 4465

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