



**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – FIRMS SELECTION)**

**JAMAICA: FOUNDATIONS FOR COMPETITIVENESS AND GROWTH  
PROJECT**

Loan No.: 9203-JM

**Assignment Title: Proposals to Inform the Cabinet Submission & Proposed Drafting  
Instructions for the Repeal & Replacement of the Trade Act, 1955**

**Reference No.** (As per Procurement Plan): FCG/AF/CON/30

The Government of Jamaica (GoJ) has received financing from the World Bank toward the cost of the Foundations for Competitiveness and Growth Project, and intends to apply part of the proceeds for consulting services.

**The Consulting Services (“the Services”)**

The Government of Jamaica is seeking to engage the services of a team of Consultants to provide technical assistance to the Ministry of Industry, Investment & Commerce in the development of proposals to inform the Cabinet Submission & the proposed drafting instructions to repeal and replace The Trade Act, 1955 and all relevant ancillary Regulations.

The Consultant is expected to prepare a Concept Paper outlining the key areas to be addressed in the in New Trade Act and Regulations to replace and repeal the Trade Act, 1955 and ancillary regulations, as well as the proposals to inform the Cabinet Submission and proposed Drafting Instructions for same. The Consultant is expected to prepare Accompanying Explanatory Notes and conduct consultation and sensitization of stakeholders in relation to the proposals to inform the Cabinet Submission and proposed Drafting Instructions.

The anticipated duration of the assignment is nine (9) months.

Interested consultants may obtain the Terms of Reference and the template for submission of an Expression of Interest in English at [www.gojep.gov.jm](http://www.gojep.gov.jm) or <https://www.pioj.gov.jm/procurement/>.

The Planning Institute of Jamaica now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide

information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

Criteria	Allocation of Scores <sup>1</sup>		
Demonstrable experience in the development of trade and commerce related legislation/regulations	Evidenced by the successful completion of three or more assignments within the past 10 years; <b>(20 points)</b>	Evidenced by the successful completion of two assignments within the past 10 years; <b>(13 points)</b>	Evidenced by the successful completion of one assignment within the past 10 years; <b>(7 points)</b>
Demonstrable experience preparing a Concept Paper (clearly identifying and documenting issues to be addressed, key concepts, areas of interest and relevance, international best practices and recommendations)	Evidenced by the successful completion of five or more assignments within the past 10 years; <b>(25 points)</b>	Evidenced by the successful completion of three to four assignments within the past 10 years; <b>(17 points)</b>	Evidenced by the successful completion of one to two assignments within the past 10 years; <b>(9 points)</b>
Demonstrable experience preparing proposals to inform Cabinet Submissions in relation to the preparation of legislation/regulations	Seven or more years' experience; <b>(15 points)</b>	Five to six years' experience; <b>(10 points)</b>	Three to four years' experience; <b>(5 points)</b>
Demonstrable experience preparing Drafting Instructions and supporting Explanatory Notes in Jamaica or any other common law jurisdictions	Evidenced by the successful completion of three or more assignments within the past 10 years; <b>(25 points)</b>	Evidenced by the successful completion of two assignments within the past 10 years; <b>(17 points)</b>	Evidenced by the successful completion of one assignment within the past 10 years; <b>(9 points)</b>
Demonstrable experience of conducting extensive stakeholder consultation with multiple and cross section of stakeholder groups from Government, civil society, private sector	Evidenced by the successful completion of three or more assignments within the past seven years. <b>(15 points)</b>	Evidenced by the successful completion of two assignments within the past seven years. <b>(10 points)</b>	Evidenced by the successful completion of one assignment within the past seven years. <b>(5 points)</b>

Key Experts will not be evaluated at the shortlisting stage.

The firm that adequately demonstrated their experience in the field of the assignment and attained the highest score, will be invited to submit detailed technical and financial proposals.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest.

<sup>1</sup> If the submitted Expression of Interest does not fit within the allocation of scores provided for each criterion, zero points will be allotted for said criterion.

**Consultants may associate with other firms to enhance their qualifications, but should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.**

A Consultant will be selected in accordance with the Consultants' Qualification Selection method of the World Bank Procurement Regulations 2020.

Expressions of Interest (EOIs) must be uploaded on or before **July 5, 2022 at 11:45pm**. Submissions will be accepted via the Government of Jamaica Electronic Procurement Portal ([www.gojep.gov.jm](http://www.gojep.gov.jm)). No hard copy submission will be accepted.

To participate in this tender opportunity, consultants must first be registered and know how to use the electronic Procurement System, [www.gojep.gov.jm](http://www.gojep.gov.jm). Please self-register on the e-GP System, by selecting the Register as a Supplier link from the home page. **Consultants are encouraged to upload their submissions at least two (2) hours prior to the deadline for submission.** For assistance, and training please contact the GOJEP support desk at: 1-876-932-5220 or 1-876-806-5149 or 1-876-806-4581; or 1-876-806-4536 or via email at [oppccustomer@pioj.gov.jm](mailto:oppccustomer@pioj.gov.jm).

Further information can be obtained at the address below during office hours of 9:00 AM and 4:00 PM.

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